



Travel and Hospitality Expenses Summary Report

| | | <u>October 1 - October 31, 2023</u> |
|---------------------------|--|---|
| BOARD OF DIRECTORS | | |
| David Cameron | Chair (effective June 15, 2023) | \$ - |
| Carole-Ann Moran-Miller | Vice-Chair | \$ - |
| Andre M Boudreau | Director | \$ - |
| Deanna Furlotte | Director | \$ - |
| Michelle Awad | Director | \$ - |
| Doug Reid | Director (effective June 15, 2023) | \$ 2,161.54 |
| Thomas J. Hayes | <i>Past Chair (term ended June 14, 2023)</i> | \$ - |
| | | <u>\$ 2,161.54</u> |
| SENIOR MANAGEMENT | | |
| Captain Allan Gray | President and CEO | \$ 3,009.38 |
| Paul MacIsaac | Senior Vice President | \$ 21,277.41 |
| Greg Baker | Vice President, Assets and Infrastructure | \$ - |
| Mike Davie | Vice President, Operations and Technology | \$ 11,883.28 |
| Sara Colburne | Vice President, Strategy and Transformation | \$ 1,650.03 |
| Lena Hartlen | Director, Corporate Governance & Audit & Corporate Secretary | \$ - |
| | | <u>\$ 37,820.10</u> |
| | | <u><u>\$ 39,981.64</u></u> |

**Halifax Port Authority
Disclosure of Travel and Hospitality Expenses**

For: Doug Reid, CPA, CA, FCPA, FCA, Director

Period: October 2023

Travel Expenses

| Reference Number | Purpose | Start Date | End Date | Destination(s) | Transportation | Accommodation | Meals and Incidentals | Other Expenses | TOTAL |
|------------------|--|------------|------------|------------------------|----------------|---------------|-----------------------|----------------|--------------------|
| DR1001 | Association of Canadian Port Authorities (ACPA) Conference | 2023-09-11 | 2023-09-13 | Trois Rivieres, Quebec | \$ 1,501.81 | \$ 429.84 | \$ 229.89 | \$ - | \$ 2,161.54 |
| TOTAL: | | | | | | | | | \$ 2,161.54 |

Hospitality Expenses

| Reference Number | Description | Date | Location | Attendees (HPA) | Attendees (Guests) | TOTAL |
|---------------------|---|------|----------|-----------------|--------------------|--------------------|
| | <i>No applicable expenses to report</i> | | | | | |
| TOTAL: | | | | | | \$ - |
| GRAND TOTAL: | | | | | | \$ 2,161.54 |

Halifax Port Authority
Disclosure of Travel and Hospitality Expenses

For: Captain Allan Gray, President & CEO

Period: October 2023

Travel Expenses

| Reference Number | Purpose | Start Date | End Date | Destination(s) | Transportation | Accommodation | Meals and Incidentals | Other Expenses | TOTAL |
|------------------|-----------------|------------|------------|-----------------|----------------|---------------|-----------------------|----------------|--------------------|
| AG368 | Ottawa meetings | 2023-10-03 | 2023-10-05 | Ottawa, Ontario | \$ 1,664.79 | \$ 1,014.60 | \$ 174.72 | \$ 90.00 | \$ 2,944.11 |
| TOTAL: | | | | | | | | | \$ 2,944.11 |

Hospitality Expenses

| Reference Number | Description | Date | Location | Attendees (HPA) | Attendees (Guests) | TOTAL |
|---------------------|------------------|------------|-----------------------------------|-----------------|--------------------|--------------------|
| AG1001 | Business meeting | 2023-10-05 | Spin Kitchen Bar, Ottawa, Ontario | 1 | 1 | \$ 65.27 |
| TOTAL: | | | | | | \$ 65.27 |
| GRAND TOTAL: | | | | | | \$ 3,009.38 |

Halifax Port Authority
Disclosure of Travel and Hospitality Expenses

For: Paul MacIsaac, Senior Vice-President

Period: October 2023

Travel Expenses

| Reference Number | Purpose | Start Date | End Date | Destination(s) | Transportation | Accommodation | Meals and Incidentals | Other Expenses | TOTAL |
|------------------|-----------------------|------------|------------|---------------------------|----------------|---------------|-----------------------|----------------|---------------------|
| PM347 | MSC Anniversary event | 2023-10-21 | 2023-10-22 | Montreal, Quebec | \$ 1,154.14 | \$ 321.66 | \$ 85.36 | \$ 60.00 | \$ 1,621.16 |
| PM348 | Business meetings | 2023-10-09 | 2023-10-14 | Singapore City, Singapore | \$ 12,822.37 | \$ 2,211.32 | \$ 1,309.52 | \$ 150.00 | \$ 16,493.21 |
| TOTAL: | | | | | | | | | \$ 18,114.37 |

Hospitality Expenses

| Reference Number | Description | Date | Location | Attendees (HPA) | Attendees (Guests) | TOTAL |
|---------------------|------------------|------------|---|-----------------|--------------------|---------------------|
| PM1001 | Business meeting | 2023-10-11 | New Ubin Seafood, Singapore City, Singapore | 2 | 1 | \$ 340.76 |
| PM1002 | Business meeting | 2023-10-12 | Raffles Hotel, Singapore City, Singapore | 2 | 1 | \$ 635.21 |
| PM1003 | Business meeting | 2023-10-25 | Café Chianti, Halifax Nova Scotia | 3 | 12 | \$ 2,087.88 |
| PM1004 | Business meeting | 2023-10-27 | Seaport Social, Halifax, Nova Scotia | 2 | 1 | \$ 99.19 |
| TOTAL: | | | | | | \$ 3,163.04 |
| GRAND TOTAL: | | | | | | \$ 21,277.41 |

Halifax Port Authority
Disclosure of Travel and Hospitality Expenses

For: Mike Davie, Vice President, Operations and Technology

Period: October 2023

Travel Expenses

| Reference Number | Purpose | Start Date | End Date | Destination(s) | Transportation | Accommodation | Meals and Incidentals | Other Expenses | TOTAL |
|------------------|---|------------|------------|-----------------------------|----------------|---------------|-----------------------|----------------|---------------------|
| MD353 | 2023 Port Control Customer Advisory Group Meetings | 2023-10-02 | 2023-10-06 | Vancouver, British Columbia | \$ 2,780.30 | \$ 1,631.85 | \$ 226.97 | \$ 150.00 | \$ 4,789.12 |
| MD364 | Valencia Digital Innovation Summit 2023 & Global Ports Living Labs Kick Off | 2023-10-23 | 2023-10-29 | Valencia, Spain | \$ 4,520.93 | \$ 1,153.21 | \$ 648.45 | \$ 276.08 | \$ 6,598.67 |
| TOTAL: | | | | | | | | | \$ 11,387.79 |

Hospitality Expenses

| Reference Number | Description | Date | Location | Attendees (HPA) | Attendees (Guests) | TOTAL |
|---------------------|------------------|------------|--|-----------------|--------------------|---------------------|
| MD1001 | Business meeting | 2023-09-26 | Cut N Shuck, Halifax, Nova Scotia | 2 | 2 | \$ 291.74 |
| MD1002 | Business meeting | 2023-10-12 | Henry House Halifax, Nova Scotia | 2 | 1 | \$ 121.07 |
| MD1003 | Business meeting | 2023-10-13 | The Brown Hound Pub, Halifax Nova Scotia | 1 | 1 | \$ 82.68 |
| TOTAL: | | | | | | \$ 495.49 |
| GRAND TOTAL: | | | | | | \$ 11,883.28 |

Halifax Port Authority
Disclosure of Travel and Hospitality Expenses

For: Sara Colburne, Vice President Strategy & Transformation

Period: October 2023

Travel Expenses

| Reference Number | Purpose | Start Date | End Date | Destination(s) | Transportation | Accommodation | Meals and Incidentals | Other Expenses | TOTAL |
|------------------|------------------|------------|------------|-----------------|----------------|---------------|-----------------------|----------------|--------------------|
| SC365 | Business meeting | 2023-09-24 | 2023-09-26 | Ottawa, Ontario | \$ 633.47 | \$ 655.76 | \$ 270.80 | \$ 90.00 | \$ 1,650.03 |
| | | | | | | | | TOTAL: | \$ 1,650.03 |

Hospitality Expenses

| Reference Number | Description | Date | Location | Attendees (HPA) | Attendees (Guests) | TOTAL | |
|------------------|---|------|----------|-----------------|--------------------|---------------------|--------------------|
| | <i>No applicable expenses to report</i> | | | | | | |
| | | | | | TOTAL: | \$ - | |
| | | | | | | GRAND TOTAL: | \$ 1,650.03 |